

**SAINT CLAIR AREA SCHOOL DISTRICT**  
**227 South Mill Street**  
**Saint Clair, PA 17970**  
**570-429-2716**



*The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.*

**MINUTES**

**APRIL 8, 2020**

A regular meeting of the Saint Clair Area School District Board of School Directors was held at 6:00 PM on April 8, 2020 virtually via Zoom.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

Virginia Bartashus	<u>Present</u>
Scott Clews	<u>Present</u>
Jennifer Fegley	<u>Absent</u>
Michael Holobetz	<u>Present</u>
Thomas Kaledas	<u>Present</u>
Bernard Kuperavage	<u>Absent</u>
Erin Murhon	<u>Present</u>
Dr. Erin Portland	<u>Present</u>
Jeanette Zembas	<u>Present</u>

4. The Secretary announced that a quorum was present and business could proceed. Others present were 6 citizens; Superintendent Dr. Sarah Yoder, Assistant Principal, Samuel Kochenberger; Solicitor, Thomas J. Campion, Jr. and 0 members of the press.

**NOTICE OF EXECUTIVE SESSION**

The Saint Clair Area Board of Directors conducted an executive work session on April 1, 2020 from 6:32 PM to 8:21 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

All persons wishing to participate in a public Board meeting shall register their intent with the Board Secretary by email ([boardofdirectors@saintclairsd.org](mailto:boardofdirectors@saintclairsd.org)) in advance of the meeting by 3:00 PM and include name and address of the participant, group affiliation if appropriate, and topic to be addressed.

5. Moved by Bartashus and Clews to approve the following policy updates:  
Suspend rule of 2 Readings of a New Policy  
Waive Policy 006  
Approve Policy 006.1 – Attendance at Meetings via Electronic Communication

**ROLL CALL:**

All members present voted. Motion passed 7 – 0.

6. Moved by Holobetz and Kaledas to approve the following Motions:  
(Presented prior to Meeting)  
Approval of Minutes of March 11, 2020 Meeting  
Approval of Invoices presented for payment  
Approval of the Treasurer’s Report for the period ending February 29, 2020  
Approval of the Tax Report for the period ending February 29, 2020  
Approval of the Cafeteria Fund Report for the month of February

**ROLL CALL:**

All members present voted. Motion passed 7 – 0.

7. Moved by Holobetz and Kaledas to approve the Schuylkill Intermediate Unit 2020-2021 Administrative and Program Budget as presented.

**ROLL CALL:**

All members present voted. Motion failed 0 – 6 – 1 (Portland abstained)

8. Moved by Murhon and Portland to approve the AeroClave Quotation as presented.

**ROLL CALL:**

All members present voted. Motion passed 7 – 0.

9. Moved by Zembas and Bartashus to approve the Addendum to ESS Northeast LLC for Substitute Paraprofessionals as presented.

**ROLL CALL:**

All members present voted. Motion passed 7 – 0.

10. Moved by Clews and Holobetz to approve Leave without Pay for Employee: 3265 for March 9, 2020.

**ROLL CALL:**

All members present voted. Motion passed 7 – 0.

11. Moved by Kaledas and Murhon to accept Sarah Yoder Ed.D., Superintendent, letter of resignation, with regret, dated March 31, 2020 as presented.

**ROLL CALL:**

All members present voted. Motion passed 7 – 0.

12. Moved by Holobetz and Kaledas to accept the proposal by Dr. Gregory Koons, Executive Director of the Schuylkill IU, to conduct the Superintendent Search as presented.

**ROLL CALL:**

All members present voted. Motion passed 6 – 1 – 0. (Portland abstained)

13. Moved by Portland and Zembas to retroactively approve Attorney Nicholas A. Quinn for legal consulting services.

**ROLL CALL:**

All members present voted. Motion passed 7 – 0.

14. Moved by Bartashus and Clews to approve Jennifer Buletza’s start date as Principal effective April 9, 2020.

**ROLL CALL:**

All members present voted. Motion passed 7 – 0.

15. Moved by Holobetz and Kaledas to rescind Motion 15 – March 11, 2020; included in Interim #13 March 4, 2020 (adopt the Maximum Parameters Resolution Series of 2020 as presented by Bond Counsel)

**ROLL CALL:**

All members present voted. Motion passed 7 – 0.

16. Moved by Murhon and Portland to adopt the Maximum Parameters Resolution Series of 2020 as presented by Bond Counsel; included in Interim # 16 April 8, 2020.

**ROLL CALL:**

All members present voted. Motion passed 7 – 0.

17. Moved by Zembas and Bartashus to approve the Memorandum of Understanding (COVID-19) with the St. Clair Area Education Association as presented and pending final review by the Solicitor.

**ROLL CALL:**

All members present voted. Motion passed 7 – 0.

18. Moved by Holobetz and Kaledas to approve the Memorandum of Understanding (COVID-19) with Felty Transportation as presented and pending final review by the Solicitor.

**ROLL CALL:**

All members present voted. Motion passed 6 – 1 – 0. (Bartashus abstained)

19. Moved by Clews and Holobetz to approve the following Superintendent's Motions as presented:

Approval of MOU with Saint Clair Area Police Department

Approval of Facility Usage – American Legion (\*If School is Reopened)

Approval of Updated 2019-2020 Calendar with Act 80 Days on November 11, 2019, March 24, 26, 30, 31, 2020 and April 1, 2020; Revised Spring Break April 9 – 13, 2020

Approval of Saint Clair Area School District's Continuity of Education Plan

**VOICE VOTE:**

Ayes: 7      Nays: 0      Absent: 2

REMARKS

20. Moved by Kaledas and Murhon that the meeting be adjourned at 6:19 P.M.

**ROLL CALL:**

All members present voted. Motion passed 7 – 0.

**DATES TO REMEMBER:**

April 9 – 13, 2020	Spring Break
May 6, 2020	Finance Meeting/Work Session
May 13, 2020	Finance Meeting/ Board Meeting

Respectfully Submitted,

Thomas Kaledas  
Board Secretary